



JEEVIKA

An Initiative of Government of Bihar for Poverty Alleviation

Bihar Rural Livelihoods Promotion Society State Rural Livelihoods Mission, Bihar



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Ref.: BRUPS/Proj-M&E/1511/19/4108

Date: 29.01.2019


Office Order

The Bihar Rural Livelihoods Promotion Society (JEEVIKA) is implementing BTDP and NRLM in the state while plan of a new project NRETP has been submitted at NMMU. Now, the Process has been initiated to prepare Annual Action Plan and Budget of different activities running within the gamete of JEEVIKA for FY -2019-20. For preparation of Annual Action Plan (AAP) and Budget, all the respective Block Project Managers (BPM) along with all AC, CC, LHS will be engaged in their block planning and set up the targets for next financial year. The District Project Managers (DPM) are hereby directed to ensure preparation of AAP by 13th February 2019.

The following timeline should be followed in formulation of AAP and Budget for FY 2019-20:-

Sl.	Head	Responsibility	Date	Location
1	State level Workshop (AAP & Budget)	2/3 Thematic Managers & FMs	04.02.2019	SPMU level
2	VC with DPMs & DPCU Team	State M & E Team	05.02.2019	State level
3	BPIU orientation	BPM/Accountant/LH S+AC	6 th -7 th Feb 2019	BPIU level
4	Block/District/State level AAP formulation	Concerned Block/District/State Team	8 th -12 th Feb 2019 February 2018	Block/District/State level AAP level
5	Submission of signed copy of AAP and Budget for FY 2019-20	Manager M&E and FM	12 th & 13 th Feb, 2019	State level
6	Finalisation of AAP and Budget FY 2019-20	Concerned Thematic Heads	13 th Feb 2019	SPMU
7	Submission of state level AAP and Budget for FY 2019-20 to NRLM	State M&E Team	13 th Feb 2019	State level

By the order of CEO,



(B. K. Pathak)

Officer on Special Duty

Copy to,

- All DPMs,
- PCs/CFO/SPMs/PMs
- It Section